

SCOFIELD RESIDENTIAL OWNERS ASSOCIATION

Architectural Control Committee Approval Request Form

Article 3, Section 3.7 of the Declaration of Covenants, Conditions and Restrictions for the Scofield Residential Area specify that "No Improvements shall hereafter be constructed upon any of the Property without prior written approval of the Architectural Control Committee." To assist in your compliance with this restriction, please complete the following form and submit it with your plans and specifications for the proposed Improvements.

The plans and specifications to be so submitted will not be considered complete without all of the following items unless waived by the Committee:

One (1) copy of each (Items 1 - 3):

- A plot plan/survey showing the location and dimensions (including elevation) of all existing and proposed Improvements.
- Existing and finished grades shall be shown at Lot corners and at corners of proposed Improvements. Lot drainage provisions shall be indicated, as well as cut and fill details, if any appreciable change in the Lot contour is contemplated.
- The structural design, exterior elevations, exterior materials, colors, textures and shapes of all Improvements shall be described, along with any diagrams or representations necessary to depict all proposed exterior illumination (including location and method), utility connections and fire protection systems.
- Initials of residents on either side and to the rear of the Lot indicating that they have been notified of the proposed Improvement.

NAME: _____

ADDRESS: _____

PHONE: _____ **EMAIL:** _____

APPROVAL REQUESTED (circle all that apply):

FENCE

IRRIGATION SYSTEM

POOL

DECK/PATIO

OUTBUILDING

PLAYSCAPE

LANDSCAPING

BASKETBALL GOAL

SOLAR PANELS

OTHER _____

INITIALS OF RESIDENTS FROM ADJOINING LOTS:

_____	Address: _____
_____	Address: _____
_____	Address: _____

HOMEOWNER SIGNATURE: _____

DESCRIPTION OF IMPROVEMENT:

Submit Request to:

Scofield Residential Owners Association ACC
c/o Certified Management of Austin
9600 Great Hills Trail, Suite 100E
Austin, TX 78759

Fax: 512-339-1317

Email: frontdesk@cmaaaustin.com

Applicants can send the hard copy to the address above OR send a scanned pdf of the entire package to the email address listed to expedite the flow of the application.

FOR ACC USE ONLY:

Following a review of the submittal, the ACC:

_____ Approves Request

_____ Approves Request with the following Conditions:

_____ Denies the Request at this time due to the following:

ACC Signature: _____